



REGIONAL FAMILY SYSTEM MANAGER

Hybrid

Location: Region 6 -Meriden/New Britain

Work Site: Regional DCF Offices/Home Office

Starting Salary: \$46,500.00

Job Type: Non-exempt, Full Time, Hybrid

Closing Date: February 15, 2022

Reports to: Director of Family Engagement and Programming

KEY RESPONSIBILITIES

The Regional Family Systems Manager is primarily responsible for providing leadership in the provision of regional system development and program services from the family perspective. This includes educating, developing and supporting family leaders through mentoring and training (30%); educating, developing and supporting system partners (30%); the development of an integrated regional Network of Care (30%) and administrative duties (10%).

EXAMPLES OF DUTIES

Educating, developing and supporting family leaders (30%)

- Identify and engage family members and youth, from diverse backgrounds and communities to join, participate, and become leaders in the regional network of care
- Recruit, model and train family leaders to be active participants in regional system tables and convene regional meetings and activities involving families and youth/young adults
- Adhere to flexible hours so as to accommodate the schedules of families
- Provide mentoring and support to family members and youth by assuring that they have accurate, understandable, complete information and the training necessary for meaningful participation in service system activities
- Respond to training needs of family members in the region by facilitating workshops and trainings in the community

Educating, developing and supporting system partners (30%)

- Work in partnership with the DCF Regional System Program Directors with formal reporting
- Model skills with system partners needed to promote family driven practice and planning
- Work with DCF Regional System Program Directors to analyze system needs, monitor system functioning, and promote and sustain system improvements across the regional network of care
- Work in collaboration and in partnership with the Beacon Network of Care Managers, and CHDI the coordinating center of the CONNECT GRANT
- Assist the regional provider partners in identifying, developing and supporting natural and informal community support systems
- Work in partnership with relevant system leaders and stakeholders to advance the health and well-being of children, youth and families
- Work with DCF staff and other community partners to promote and improve communication between community organizations with the goal of consolidation and elimination of unnecessary meetings

Development of an integrated Network of Care (30%)

- Develop and plan events and other activities designed to support, inform, train and empower families and youth/young adults
- Strengthening existing community partnerships through an investment in family and youth involvement activities throughout the region
- Promote family-driven and youth-guided practices and principles throughout the regional network of care
- Work in collaboration with all FAVOR staff to identify, recruit and support Family Champions in transforming the Network of Care into a more family driven, integrated system
- Attendance and participation in regularly scheduled regional and statewide meetings to support integrated system development management and collaboration

Administrative (10%)

- Maintain data and records necessary to prepare attendance, progress and other reports as required.
- Attend all FAVOR team and staff meetings, supervisions, agency activities and staff trainings as required by FAVOR procedures
- All other duties as assigned

KNOWLEDGE SKILLS AND ABILITY

- Excellent oral and writing and communication
- Time management and the ability to meet reporting deadlines
- Interpersonal Skills
- Ability to effectively facilitate meetings
- Ability to engage in systemic collaborations and maintain effective relationships with community partners

MINIMUM QUALIFICATIONS-SUBSTITUTIONS ALLOWED

- Master's-degree in social work, psychology or other related discipline; or Bachelor's degree with 3-5 years related human service experience; or a High School diploma and 5 years related experience.
- At least 1-2 years' experience working in a community-based setting facilitating and leading meetings and coordination of care with community-based partners; proven track record of working successfully with community-based systems of care; familiarity with DCF and Connecticut's service delivery system; and the ability to work independently.

PERFERRED QUALIFICATIONS-NOT REQUIRED

- Experience working with youth involved in systems, especially community based mental health, juvenile justice and/or child welfare systems
- Bilingual ability to read, write and speak English/Spanish proficiently

SPECIAL REQUIREMENTS

- Incumbent is required to possess and retain a valid Motor Vehicle Operator's license
- Incumbent must have vehicle and valid car insurance
- Incumbent may be required to travel